Dear Recruitment Manager,

I am pleased to write this letter of recommendation for Maria Rita Eloisa R. Corpuz. I had the pleasure of being her Division Head in Metropolitan Bank & Trust Company during my tenure as the head of the Corporate Planning Division.

She consistently exhibited her conscientiousness and dependability as a Product Assistant during her tenure with the bank. While her main responsibility was to help in the development of relevant financial products and services for bank customers, she also ably conducted product trainings for all Branch Sales Personnel. I am very confident that Ms. Corpuz will bring the same level of dedication, motivation, creativity, and professionalism to your team as she did to ours. I am also certain that she will be a valuable asset to your organization.

Thank you for your time and good day.

Very truly yours,

BERNARDITO M. LAPUZ

Former Vice President/

Head- Corporate Planning Division

Metropolitan Bank and Trust Company